# CBP Traveler Entry Forms

CBP Declaration, I-94, and I-94W
Welcome to the United States

Whether you are a visitor to the United States or U.S. citizen, each individual arriving into the United States must complete one or more of U.S. Customs and Border Protection’s (CBP) entry forms. This publication will provide you with detailed instructions on filling out those entry forms.

Every traveler must complete the CBP Declaration Form 6059B. This form provides CBP with basic information about who you are and what you are bringing into the country, such as agriculture products and whether or not you have visited a farm prior to traveling to the United States. If you are traveling with other immediate family members, you can complete one form for your entire family.

Some travelers will need to complete a CBP Form I-94. This form must be completed by all travelers except U.S. citizens, returning resident aliens, aliens with immigrant visas, and Canadian citizens who are visiting or in transit.

Nonimmigrant visitors who are seeking entry to the United States under the Visa Waiver Program must fill out the CBP Form I-94W.

If you have questions about your form that are not answered in this publication, please don’t hesitate to ask a CBP officer for help.
CBP Declaration Form (6059B)

SMITH
MONA
15 05 56

151 MAIN STREET
GREENVILLE
IN
USA
123456789
USA
ITALY
DL 33

Yes
No
X

Yes
No
X

Yes
No
X

Yes
No
X

Yes
No
X

1,800.00

Mona L. Smith
16/12/02

(see next page for side 2)
U.S. Customs and Border Protection Welcome You to the United States

U.S. Customs and Border Protection is responsible for protecting the United States against the illegal importation of prohibited items. CBP officers have the authority to question you and to examine you and your personal property. If you are one of the travelers selected for an examination, you will be treated in a courteous, professional, and dignified manner. CBP Supervisors and Passenger Service Representatives are available to answer your questions. Comment cards are available to compliment or provide feedback.

Important Information

U.S. Residents — declare all articles that you have acquired abroad and are bringing into the United States.

Visitors (Non-Residents) — declare the value of all articles that will remain in the United States.

Declare all articles on this declaration form and show the value in U.S. dollars. For gifts, please indicate the retail value.

Duty — CBP officers will determine duty. U.S. residents are normally entitled to a duty-free exemption of $800 on items accompanying them. Visitors (non-residents) are normally entitled to an exemption of $100. Duty will be assessed at the current rate on the first $1,000 above the exemption.

Controlled substances, obscene articles, and toxic substances are generally prohibited entry. Agriculture products are restricted entry.

Thank You, and Welcome to the United States.

The transportation of currency or monetary instruments, regardless of the amount, is legal. However, if you bring in or take out of the United States more than $10,000 (U.S. or foreign equivalent, or a combination of both), you are required by law to file a report on FinCEN 105 (formerly Customs Form 4790) with U.S. Customs and Border Protection. Monetary instruments include coin, currency, travelers checks and bearer instruments such as personal or cashier’s checks and stocks and bonds. If you have someone else carry the currency or monetary instrument for you, you must also file a report on FinCEN 105. Failure to file the required report or failure to report the total amount that you are carrying may lead to the seizure of all the currency or monetary instruments, and may subject you to civil penalties and/or criminal prosecution. SIGN ON THE OPPOSITE SIDE OF THIS FORM AFTER YOU HAVE READ THE IMPORTANT INFORMATION ABOVE AND MADE A TRUTHFUL DECLARATION.

Description of Articles

(List may continue on another CBP Form 6059B)

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
<th>CBP Use Only</th>
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Total

PAPERWORK REDUCTION ACT NOTICE: The Paperwork Reduction Act says we must tell you why we are collecting this information, how we will use it, and whether you have to give it to us. The information collected on this form is carried out customs, agriculture, and currency laws of the United States. CBP requires the information on this form to ensure that travelers are complying with these laws and to allow us to figure and collect the right amount of duty and tax. Your response is mandatory. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information, unless it displays a valid OMB control number. The estimated average burden associated with this collection of information is 4 minutes per respondent or record keeper depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to U.S. Customs and Border Protection, Reports Clearance Officer, Information Services Branch, Washington, D.C. 20229, and to the Office of Management and Budget, Paperwork Reduction Project (1991-2002), Washington, D.C. 20503. THIS FORM MAY NOT BE REPRODUCED WITHOUT APPROVAL FROM THE CBP FORMS MANAGER.

CBP Form 6059B (01/04)
CBP Declaration Form Instructions

Side 1

1. Print your last (family) name. Print your first (given) name. Print the first letter of your middle name.

2. Print your date of birth in the appropriate day/month/year boxes.

3. Print the number of family members traveling with you (do not include yourself).

4. Print your current street address in the United States. If you are staying at a hotel, include the hotel’s name and street address. Print the city and the state in the appropriate boxes.

5. Print the name of the country that issued your passport.

6. Print your passport number.

7. Print the name of the country where you currently live.

8. Print the name of the country(ies) that you visited on your trip prior to arriving to the United States.

9. If traveling by airline, print the airline’s name and flight number. If traveling by vessel (ship), print the vessel’s name.

10. Mark an X in the Yes or No box. Are you traveling on a business (work-related) trip?

11. Mark an X in the Yes or No box. Are you bringing with you:
    A. Fruits, plants, food or insects?
    B. Meats, animals, or animal/wildlife products?
    C. Disease agents, cell cultures, or snails?
    D. Soil or have you visited a farm/ranch/pasture outside the United States?
12. Mark an X in the Yes or No box. Have you or any family members traveling with you been in close proximity of (such as touching or handling) livestock outside the United States?

13. Mark an X in the Yes or No box. Are you or any family members traveling with you bringing $10,000 or more in U.S. dollars or foreign equivalent in any form into the United States?

   Read definition of monetary instruments on the reverse side of the form.

   Examples: coins, cash, personal or cashier’s check, traveler’s checks, money orders, stocks, bonds.

   If yes, you must complete the FinCen 105 Currency Reporting Form.

14. Mark an X in the Yes or No box. Are you or any family members traveling with you bringing commercial merchandise into the United States?

   **Examples:** all articles intended to be sold or left in the United States, samples used for soliciting orders, or goods that are not considered personal effects.

15. If you are a U.S. resident, print the total value of all goods (including commercial merchandise) you or any family members traveling with you have purchased or acquired abroad (including gifts for someone else, but not items mailed to the United States) and are bringing into the United States.

   **Note:** Visitors (non-U.S. Residents) are normally entitled to a duty-free exemption of $100 on items accompanying them.

   If you are a visitor (non-U.S. Resident), print the total value of all goods (including commercial merchandise) you or any family members traveling with you are bringing into the United States and will remain in the United States.
**Note:** U.S. residents are normally entitled to a duty-free exemption of $800 on items accompanying them.

Declare all articles on this form. For gifts, please indicate the retail value. Use the reverse side of this form if additional space is needed to list the items you will declare.

A CBP officer will determine your duty. Duty will be assessed at the current rate on the first $1,000 above the exemption.

- Read the notice on the reverse side of the form.
- Sign the form and print the date.
- Keep the complete form with you and hand it to the CBP officer when you approach the U.S. Customs and Border Protection area.
DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection

Welcome to the United States

I-94 Arrival/Departure Record - Instructions
This form must be completed by all persons except U.S. Citizens, returning resident aliens, aliens with immigrant visas, and Canadian Citizens visiting or in transit.

Type or print legibly with pen in ALL CAPITAL LETTERS. Use English. Do not write on the back of this form.

This form is in two parts. Please complete both the Arrival Record (Items 1 through 13) and the Departure Record (Items 14 through 17).

When all items are completed, present this form to the CBP Officer.

Item 7 - If you are entering the United States by land, enter LAND in this space.
If you are entering the United States by ship, enter SEA in this space.

CBP Form I-94 (10/04)

Arrival Record

1. Family Name

JOHNSON

2. First (Given) Name

MARTHA

3. Birth Date (Day/Mo/Yr)

2/4/145

4. Country of Citizenship

ENGLAND

5. Sex (Male or Female)

FEMALE

6. Passport Number

987654321

7. Airline and Flight Number

UA423

8. Country Where You Live

ENGLAND

9. City Where You Boarded

LONDON

10. City Where Visa was Issued

LONDON

11. Date Issued (Day/Mo/Yr)

1/3/04/06

12. Address While in the United States (Number and Street)

3617 EAST L STREET

13. City and State

TACOMA WA

Departure Number

CBP Form I-94 (10/04)

OMB No. 1651-0111

I-94 Departure Record

14. Family Name

JOHNSON

15. First (Given) Name

MARTHA

16. Birth Date (Day/Mo/Yr)

2/4/145

17. Country of Citizenship

ENGLAND

See Other Side

STAPLE HERE
### CBP I-94 Form (side 2)

<table>
<thead>
<tr>
<th>Applicant's Name</th>
<th>Date Referred</th>
<th>Time</th>
<th>Inspect. #</th>
</tr>
</thead>
</table>

#### Reason Referred
- [ ] 212A
- [ ] PP
- [ ] Visa
- [ ] Parole
- [ ] SLB
- [ ] TWOW
- [ ] OTHER

#### Secondary Inspection

<table>
<thead>
<tr>
<th>End Secondary Time</th>
<th>Inspect. #</th>
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</thead>
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<table>
<thead>
<tr>
<th>Disposition</th>
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<table>
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<tr>
<th>18. Occupation</th>
<th>19. Waivers</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>20. CIS A Number</th>
<th>21. CIS FCO</th>
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<tbody>
<tr>
<td><strong>A</strong>-</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>22. Petition Number</th>
<th>23. Program Number</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>24. [ ] Bond</th>
<th>25. [ ] Prospective Student</th>
</tr>
</thead>
</table>

#### Itinerary/Comments

#### TWOW Ticket Number

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**Warning:** A nonimmigrant who accepts unauthorized employment is subject to deportation.

**Important:** Retain this permit in your possession; you must surrender it when you leave the U.S. Failure to do so may delay your entry into the U.S. in the future. You are authorized to stay in the U.S. only until the date written on this form. To remain past this date, without permission from the Department of Homeland Security authorities, is a violation of the law.

**Surrender this permit when you leave the U.S.**
- By sea or air, to the transportation line;
- Across the Canadian border, to a Canadian Official;
- Across the Mexican border, to a U.S. Official.

Students planning to reenter the U.S. within 30 days to return to the same school, see "Arrival-Departure" on page 2 of Form 1-20 prior to surrendering this permit.

**Record of Changes**

### Departure Record
- **Date:** 12 December
- **Carrier:** UNITED
- **Flight # / Ship Name:** 2410

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*Don’t forget!*

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**SEATTLE**
For nonimmigrant visitors entering the United States with a visa, there is a requirement to fill a Form I-94 (white form). This form has two specific perforated sections to it. The visitor or the carrier representative fills out Form I-94 upon arrival in the United States. The bottom section of Form I-94 is a departure coupon and must be returned to U.S. officials upon exiting the United States.

The information requested on Form I-94 includes:
- Full Name
- Date of Birth
- Gender
- Country of Birth
- Country of Citizenship
- Passport Number
- Airline and Flight Number
- City Where Boarded
- Address While in the United States

In addition, there are several fields on the back upper portion designed for immigration related issues such as alien number, student number, and receipt number, which also need to be completed upon arrival to the United States. The back lower portion requests:
- Full Name
- Birth Date
- Country of Citizenship

After the successful completion of processing the applicant, a CBP officer stamps the applicant’s arrival and departure portions of the completed Form I-94, the passport and the customs declaration. The officer retains the arrival portion.
of the Form I-94 and returns the departure portion of the Form I-94 and passport to the applicant.

The departure portion of Form I-94 and passport is to be in the applicant’s possession at all times until the applicant departs the United States. If an applicant boards a commercial conveyance to depart the United States, the transportation carriers are:

- To remove the departure portion of the Form I-94 from the applicant’s passport.
- Annotate the reverse of the departure portion of the Form I-94 with the facts of the applicant’s departure from the United States.
- Return the departure portion of the Form I-94 to the nearest CBP office.

It is the applicant’s responsibility to make sure the transportation carriers collect the applicant’s departure portion of the Form I-94. If an applicant departs the United States by way of land through Canada or Mexico, it is the applicant’s responsibility to return the departure portion of the Form I-94 to CBP prior to his/her departure.
METZGER

JOHANNA

GERMANY

GERMANY

MEETZGER

JOHANNA

GERMANY

DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection

Welcome to the United States
I-94W Nonimmigrant Visa Waiver Arrival/Departure Form

Instructions
This form is to be completed by every nonimmigrant visitor not in possession of a visitor's visa, who is a national of one of the countries enumerated in 8 CFR 217. The airline can provide your with the current list of eligible countries.

Type or print legibly with pen in ALL CAPITAL LETTERS. USE ENGLISH

This form is in two parts. Please complete both the Arrival Record, items 1 through 11 and the Departure Record, items 14 through 17. The reverse side of this form must be signed and dated. Children under the age of fourteen must have their form signed by a parent/guardian.

Item 7 - If you are entering the United States by land, enter LAND in this space. If you are entering the United States by ship, enter SEA in this space.

Admission Number

Arrival Record

VISA WAIVER

1. Family Name

METZGER

2. First (Given) Name

JOHANNA

3. Birth Date day/month/year

1 7 0 2 3 1

4. Country of Citizenship

GERMANY

5. Sex (male or female)

FEMALE

6. Passport Number

1 2 3 4 5 6 7 8 9

7. Airline and Flight Number

LH 9 4 0 9

8. Country Where You Live

GERMANY

9. City Where You Boarded

STUTTGART

10. Address While in the United States (Number and Street)

3 8 0 1 N BEULAH ST

11. City and State

SPOKANE, WA

Government Use Only

Departure Number

Departure Record

VISA WAIVER

14. Family Name

METZGER

15. First (Given) Name

JOHANNA

16. Birth Date day/month/year

1 7 0 2 3 1

17. Country of Citizenship

GERMANY
CBP Traveler Entry Forms

CBP I-94W Form (side 2)

Do any of the following apply to you? (Answer Yes or No)

A. Do you have a communicable disease; physical or mental disorder; or are you a drug abuser or addict?  [Yes] [No]

B. Have you ever been arrested or convicted for an offense or crime involving moral turpitude or a violation related to a controlled substance; or been arrested or convicted for two or more offenses for which the aggregate sentence to confinement was five years or more; or been a controlled substance trafficker; or are you seeking entry to engage in criminal or immoral activities?  [Yes] [No]

C. Have you ever been or are you now involved in espionage or sabotage; or in terrorist activities; or genocide; or between 1933 and 1945 were involved, in any way, in persecutions associated with Nazi Germany or its allies?  [Yes] [No]

D. Are you seeking to work in the U.S.; or have ever been excluded and deported; or been previously removed from the United States; or procured or attempted to procure a visa or entry into the U.S. by fraud or misrepresentation?  [Yes] [No]

E. Have you ever detained, retained or withheld custody of a child from a U.S. citizen granted custody of the child?  [Yes] [No]

F. Have you ever been denied a U.S. visa or entry into the U.S. or had a U.S. visa cancelled?  [Yes] [No]

G. Have you ever asserted immunity from prosecution?  [Yes] [No]

IMPORTANT: If you answered "Yes" to any of the above, please contact the American Embassy BEFORE you travel to the U.S. since you may be refused admission into the United States.

Family Name (Please Print)  

First Name  

Country of Citizenship  

Date of Birth  

WAIVER OF RIGHTS: I hereby waive any rights to review or appeal of a U.S. Customs and Border Protection officer's determination as to my admissibility, or to contest, other than on the basis of an application for asylum, any action in deportation.

CERTIFICATION: I certify that I have read and understand all the questions and statements on this form. The answers I have furnished are true and correct to the best of my knowledge and belief.

Signature  

Date  

Public Reporting Number: 1615-0133

Johanna Metzger  

15 November 2006

Signature  

Date

DON'T FORGET!
CBP I-94W Form Instructions

The Form I-94W (green form) is for all nonimmigrant visitors seeking entry to the United States under the Visa Waiver Program. Applicants applying for admission to the United States using a Form I-94W are applicants who are exempt from having a visa. Contact your travel agent, airline or U.S. Customs and Border Protection (CBP) for more specific instructions regarding U.S. visa requirements.

In addition to the Form I-94 requirements, the Form I-94W includes specific questions related to inadmissibility issues. If the applicant answers “Yes” to any of the questions on the reverse side of the Form I-94W, the applicant should contact the United States Embassy/Consulate in his/her country to obtain a visa prior to travel. The applicant must sign and date the Form I-94W, which indicates agreement to waive his/her right to a hearing before an immigration judge, if found inadmissible.

After the successful completion of processing the applicant, a CBP officer stamps the applicant’s arrival and departure portions of the completed Form I-94W, the passport and the customs declaration. The officer retains the arrival portion of the Form I-94W and returns the departure portion of the Form I-94W and passport to the applicant.

The departure portion of the Form I-94W and passport is to be in the applicant’s possession at all times until the applicant departs the United States. If an applicant boards a commercial conveyance to depart the United States, the transportation carriers are:

- To remove the departure portion of the Form I-94W from the applicant’s passport.
• Annotate the reverse of the departure portion of the Form I-94W with the facts of the applicant’s departure from the United States.

• Return the departure portion of the Form I-94W to the nearest CBP office.

It is the applicant’s responsibility to make sure the transportation carriers collect the applicant’s departure portion of the Form I-94W. If an applicant departs the United States by way of land through Canada or Mexico, it is the applicant’s responsibility to return the departure portion of the Form I-94W to CBP prior to his/her departure.